

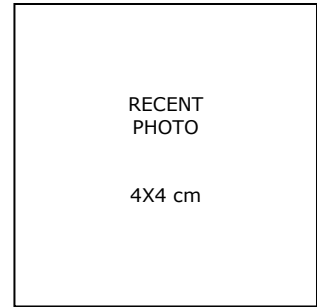


Job Application

Position:

To be completed by the applicant and mailed to:

Bank of Cyprus
Human Resource Department
P.O. Box 21472
1599, Nicosia
CYPRUS



1. Personal Information

Last Name..... First Name.....
(with capital letters)

Home address: Street..... City..... P.O. Box..... District.....Tel. No.	Employer's address: Street..... City..... P.O. Box..... District.....Tel. No.
------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------

Mobile phone number E-mail address

Sex	Age	Date of Birth	Place of Birth
Single <input type="checkbox"/>			Occupation
Engaged <input type="checkbox"/>			Social Security Number
Married <input type="checkbox"/>			I.D number
Divorced <input type="checkbox"/>			Citizenship
Widow/er <input type="checkbox"/>			

Do you have any relatives that are currently working in the Banking Sector? YES NO

Name.....	Name.....
Relation.....	Relation.....
Bank.....	Bank.....

Have you fulfilled your military obligations? YES NO

If YES please state your release date If NO please state expected release date.....

If you have obtained a dismissal please state the date of the dismissal

Reason for Dismissal

2. Education

Secondary Education

Period of study	School Name	Concentration of Studies	Grade
From:/...../..... To:/...../.....			

Higher/ Undergraduate education			
Period of study From:/...../..... To:/...../.....	University/ College	Degree/ Subject/ Specialization	Grade
Country	Brief description of courses (subjects)		
Graduate/ Post Graduate Education and Professional Qualifications (in case you are still studying please state at which stage you are currently in)			
Period of study From:/...../..... To:/...../.....	University/ College	Degree/ Subject/ Specialization	Grade
Country	Brief description of courses (subjects)		
Academic Achievements			
Educational Institution	Year	Awards/ Distinctions/ Scholarships	
Languages (Excellent, Very Good, Good, Average)			
	Greek	English	
Written			
Oral			
Language Exam Certificates			
Exam (GCE, LCCI, etc.)	Subject	Year	Level
			Grade
Other exam certificates			
Exam (GCE, LCCI, etc.)	Subject	Year	Level
			Grade
Typewriting Skills			
Do you have typewriting skills? YES <input type="checkbox"/> NO <input type="checkbox"/>	Greek Words/ Minute	English Words/ Minute	Typewriting exam certificates:

Computer software skills (Excellent, Very Good, Good, Average)		
Software Applications – (word, excel etc.)	Level of Knowledge	Certificates/ Year

3. Professional Experience

Please give details beginning with your previous occupations

Employers name and adress	Period	Position	Gross Monthly Salary

If you are currently working, please state why you wish to leave your current job.

If you are not currently working, please state why you left your previous occupation and what have you been doing since then. If you do not have previous work experience please state what have you been doing since you graduated.

4. Other Activities

Please give details regarding your participation in teams, associations, professional institutions, voluntary work etc.

While Studying

Organization/Position	Duties/ Responsibilities

At Work

Organization/Position	Duties/ Responsibilities

Outside the working environment

Organization/Position	Duties/ Responsibilities

Other Interests

--

5. General Information

If you have ever in the past applied for position at the Bank of Cyprus please fill in the following (please state all dates if you have applied more than once):

Application date.....

Written examination date (if applicable).....

Personal interview date (if applicable).....

Is there anything that limits or could limit your ability to work?

Have you ever been convicted by a civil or military court? If YES, please state the nature of the crime, the conviction date and the penalty received.

Please state any other information you wish to submit which you would like to be considered.

When can you start working?

6. Career

Which factors influence your short run and long run career decisions?

Why are you considering a career in Banking?

What other career paths interest you? Where else have you applied for employment?

How do you see your future at Bank of Cyprus and how do you think you will achieve that?

7. Personal References

Please give the personal information of 2 people (not relatives) who can provide information regarding your character and personality. You should not include public figures unless they know you very well.

- 1. Name.....
Address.....
Occupation..... Tel. No.....
- 2. Name.....
Address.....
Occupation..... Tel. No.....

8. Attached Certificates

Before you send or deliver your application form, make sure that you have attached copies of all the certificates that are mentioned in it. Please put where valid :

A/A	Attached Copies	√
1.	Curriculum Vitae	
2.	Birth Certificate	
3.	School Leaving Certificate	
4.	Army Leaving Certificates	
5.	Language Certificates	
6.	University degree or College Diploma (with transcripts)	
7.	Post-graduate certificate (with transcripts)	
8.	<i>Other Certificates (define):</i>	

