

## Easy Reference Guide - STUDENT Travel Assistance

**Dear Student Customer,**

For your interest and continued security, we are pleased to provide you with a Summary of our Free Travel Assistance cover that you are entitled to as a Student. Cover activates when your parent(s) pre-pay in **full** the required cost of tickets before you travel abroad for your studies and when your parent(s) pre-pay in **full** the required cost of tickets before you travel back to Cyprus, with an with an eligible Bank of Cyprus Card or from our series of American Express Card(s), as described in the policy terms and definitions. The cover applies **only** to persons who are registered as full-time Students. The insured period overseas must **not** be less than 45 (forty-five) days or exceed more than 365 (three hundred and sixty five) days and is **only** for the benefit of a Student. Cover is restricted to the Outward trip from Cyprus to the place of residence of the Student in the country in which the Student is studying. Cover for the Return (or Inward) trip will commence when the Student leaves their place of residence for study overseas and ceases on reaching their normal place of permanent residence in Cyprus. No cover is afforded to a Student who is younger than 16 (sixteen) years of age or who has attained the age of 40 (forty) years. The duration of the cover is for the period 1<sup>st</sup> December 2023 to 30<sup>th</sup> November 2024 (inclusive).

SECTION	BENEFITS SUMMARY OF YOUR FREE 365 DAY TRAVEL INSURANCE	SUM INSURED
1	CANCELLATION and CURTAILMENT (of a trip abroad by a Student following the Death only of an Immediate Member of the Family). Up to the invoiced cost or up to a maximum amount of €500 (whichever is the lesser).	Up to €500 * Deductible: €75
NOTE	No cover is afforded to a Student who is younger than 16 years of age or who has attained the age of 40 years.	
2	PERSONAL ACCIDENT Death by Accidental Bodily Injury: Loss of one or more Limbs or one or both Eyes: Permanent Total Disablement: For a Student aged under 18 (eighteen) years of age, the maximum payment for Death by Accidental Bodily Injury is:	€50,000 €50,000 €50,000 €10,000
PROVISION	No cover is afforded to a Student who is younger than 16 years of age or who has attained the age of 40 years. The maximum amount of all benefits under Section 2 for one or more injuries sustained by a Student during the trip abroad shall not exceed the largest amount stated in this Schedule.	
3(a)	MEDICAL EXPENSES and OTHER EXPENSES (incurred on a trip abroad outside of the usual Country of Domicile of the Student): Including Emergency Evacuation and Repatriation Expenses.	Up to €17,500 * Deductible: €500
3(b)	DAILY HOSPITAL BENEFIT	NOT COVERED
NOTE	No cover is afforded to a Student who is younger than 16 years of age or who has attained the age of 40 years.	
4(a)	LOSS or DAMAGE to BAGGAGE and PERSONAL EFFECTS per STUDENT Cover is restricted only to "checked-in" Baggage and Personal Effects whilst in the care, custody and control of the airline or other Common Carrier (or their baggage-handling agents).	Up to €500 * Deductible: €100
IMPORTANT	Maximum Single Article Limit: €250	Jewellery/Valuables/Mobile Telephones:
4(b)	TEMPORARY DEPRIVATION of BAGGAGE per STUDENT (due to delay, or Common Carrier misdirection in delivery): Reimbursement of reasonable receipts expenses incurred, following delayed delivery of luggage whilst in the care, custody and control of the airline, shipping line or other Common Carrier or their baggage-handling agents, on an:	
4(b)1:	OUTWARD trip abroad (after more than a 6 Hour Baggage Delay): Reimbursement of up to €40 per Hour of Delay, ONLY for receipts essential items purchased abroad.	Up to €400 (maximum limit)
4(b)2:	On a RETURN trip (home) to the Country of Domicile of the Student, there is <b>NO</b> Baggage Delay Insurance cover.	
IMPORTANT	The Student <b>MUST</b> also claim against the airline, shipping line or other Common Carrier for Lost, Damaged and Delayed Baggage.	
PROVISION	The maximum payable for reasonable receipts emergency purchases of essential items is limited to €250.00 per Item, Pair or Set.	
NOTE	Claims reimbursed under this Section 4(b) will be deducted from subsequent claims made under Section 4(a).	
5	MONEY and THEFT of CASH	NOT COVERED
6(a)	TRAVEL DEPARTURE DELAY per STUDENT (provided that the Insured Student eventually departs on the trip): A compensation benefit if departure is delayed for more than 12 Hours: A compensation benefit if departure is delayed for more than 18 Hours: A compensation benefit if departure is delayed for more than 24 Hours: Maximum payment in all (on an Outward trip abroad or Return trip home) – up to €200 per Student.	€100 €150 €200
6(b)	ABANDONMENT (of a trip)	NOT COVERED
6(c)	MISSED CONNECTION per STUDENT Reimbursement of reasonable receipts additional ticket to travel expenses following a Missed Connection.	Up to €500
IMPORTANT	There is <b>NO</b> Denied Boarding Insurance cover. Such expenses must be reimbursed by the airline, shipping line or other Common Carrier. There is <b>NO</b> cover for delays in arrival times for any reason. Claims cannot be made under Section 6 and under Section 1 for the same incident or event.	
PROVISION	On a RETURN trip (home) to the Country of Domicile of the Insured Student, claims following Delayed Departures of more than 24 Hours due to a geological or a hydrological Natural Disaster are limited to €100.00.	
7	PERSONAL LIABILITY As a result of accidental Death, Bodily Injury to, or accidental loss of, or damage to material property of, a third party.	Up to €500,000
8	LEGAL EXPENSES (including the costs of consultation) Arising out of Death, Bodily Injury to, or illness of, the Student, caused by a third party.	Up to €750
9	HI-JACK or KIDNAP - for each complete 24 Hour period that the Student is illegally held or is in detention. Payable for up to 30 days and up to a maximum amount of:	€40 per day €1,200
10	DOCUMENT REPLACEMENT (of books or other study or work materials loaned or belonging to a Student)	NOT COVERED
11	CATASTROPHE The extra cost of providing similar accommodation if reserved or booked accommodation cannot be lived in because of a natural disaster.	NOT COVERED
12	MUGGING (or violent personal assault that results in a serious bodily injury)	NOT COVERED
13	LOST or STOLEN DOMESTIC KEYS	NOT COVERED
*	DEDUCTIBLE is the first part of each and every loss or claim for which the Student (or Insured Person) is responsible for and which is not payable by the Insurers.	*

## IMPORTANT ADVICE

- (1): A written or telephoned notice of a claim on a trip abroad must be reported to **HW** on **24 022713** or **24 030354** and within **25 (twenty-five) days after the occurrence or start of any loss or event under this Insurance**. The Insured Student (hereinafter referred to as the "IS"), must complete all the forms that **HW** require. All Emergency Medical incidents must be reported **immediately** to **HW** without exception.
- (2): This Insurance is **not** a Private Medical Insurance and does **not** cover claims arising from pre-existing health problems that the IS was aware of before commencing their studies **abroad**. If the IS needs sudden and unexpected medical treatment **abroad**, **HW** must be informed **immediately** or they will **not** pay for any Medical Expenses. **HW** or their representatives **must** be allowed to examine and inspect **all** the IS's medical records and information, otherwise any treatment, costs or medication of any kind incurred will **not** be covered. There is **no** cover for Medical Expenses incurred in the Country of Domicile of the IS and there is **no** cover for Hospital Expenses incurred anywhere by the IS.
- (3a): If the IS is ill, injured or admitted into a hospital or a clinic as an **in-patient** and is likely to be hospitalised for more than **12 (twelve) Hours**, someone **must** contact **HW** **immediately** on behalf of the IS, in order that the conditions of cover can be confirmed. If this is **not** done, it could mean that the amount of benefit (if applicable and/or covered) for Medical Expenses, Emergency Evacuation and/or Repatriation Expenses will be reduced or **denied**. **HW** reserve the right to relocate the IS from one hospital to another. Insurers also reserve the right to limit payment to what the **HW** Medical Officer deems to be reasonable.
- (3b): If the IS curtails a trip or returns home to **Cyprus** following the **Death** of an Immediate Member of the Family, someone **must** contact **HW** **immediately**. If this is **not** done, it could mean that the amount of benefit for trip Curtailment Expenses will be reduced or **denied**.
- (4): Claim Forms can be obtained by telephoning **HW**. The IS is responsible for and must provide **HW** with all of the information and documents that they will need to allow them to examine and adjust the claim correctly and so to pay the claim fairly and promptly. All documents submitted must be originals and not photocopies, computer scans or facsimile transmissions. The IS is advised to retain copies of all documents for their own reference.
- (5): This Insurance does **not** cover any incidents or events that were known about including, but not limited to, those reported in the international press and/or any media announcements, before the IS's parent pre-paid or reserved the trip of the IS and also before the IS commenced their trip.
- (6): **Checked-in** Baggage claims will **not** be considered unless supported by a **Property Irregularity Report (PIR)**, which **must** be obtained should the airline, shipping line or other Common Carrier or their baggage-handling agent lose, damage, delay or misdirect Baggage belonging to the IS on a trip. The IS **must** also report full details of the **incident** in writing to the airline, shipping line or other Common Carrier, which states the **date of loss**, theft, damage, delay or misdirection of the Baggage whilst in their care, custody and control. **Airline or other Baggage tags must be kept**. Should the Baggage be recovered, the Common Carrier or their agent **must** confirm in writing the **date** and **exact time** of delivery to the IS. The Common Carrier or their agent **must** also confirm in writing whether or **not** the IS has received any financial compensation, or discount vouchers, or complimentary '**air miles**' from them, due to Baggage loss, damage, delay or misdirection.
- (7): **NOTICE OF BAGGAGE LIABILITY LIMITATIONS** (as is printed inside all 'Passenger Ticket and Baggage Check' coupons for travel by air and is accepted by a passenger. "*Liability for loss, delay or damage to baggage is limited unless a higher value is declared in advance and additional charges are paid. For many international journeys, the Warsaw Convention may apply with liability limits of approximately US \$9.07 per pound (US \$20.00 per kilo) for checked baggage and US \$400.00 per passenger for unchecked baggage. In some cases, where the Montreal Convention applies to your journey, the applicable liability limit is approximately US \$1,375.00 for checked and unchecked baggage. Some carriers assume no liability for fragile, valuable or perishable articles. Further information may be obtained from the carrier*" - **or** as per their **Conditions of Carriage**).
- (8): For lost, stolen or damaged Baggage, the IS **must** provide a detailed description of the property along with its **date** of purchase and its value, allowing for wear and tear at the time of the **incident**. **Bills, invoices** or other **proofs of value** are **required** for every item claimed as lost, stolen or damaged which is valued more than **€250.00**. A deduction will be made for wear or tear and depreciation in value. Consequent upon the Baggage, that was **checked-in** at the departure zone or point of exit, being delayed, lost, stolen or damaged, the Insurers shall **only** be liable for any one item of Baggage per any one IS. For the purposes of this Insurance, a singular item of delayed, lost, stolen or damaged article of Baggage, that is shared amongst more than one person, shall be deemed to belong to and apply to one IS **only**. Sports clothing and sporting equipment are **not** covered and books or documents relating to study are **not** covered. The IS **must** **keep** any articles that are damaged for possible inspection and salvage by the Insurers of this Insurance.
- (9a): On an **Outward trip abroad**, where Baggage has been delayed for more than **6 (six) Hours** (following disembarkation), the IS is allowed to make reasonable emergency purchases of essential items of clothing and/or requisites (but **not** books or lost documents relating to study) and **must** keep **all** the original sales **receipts** for the replacement items to make a valid claim. This insurance does **not** cover theft or temporary loss, following accidental or deliberate retrieval by a third party, of the IS's Baggage and/or Personal Effects, from any hand luggage compartment in any aircraft and/or other Common Carrier hand luggage compartments and/or from the luggage carousel or Common Carrier baggage release service, that is operated by an authorised baggage-handling agent at any airport, seaport or other destination or departure zone, or point of entry or exit zone, or through confiscation by Customs or other authority. Sports clothing and sporting equipment are **not** covered. **Any** purchases made **after** the Baggage has been delivered by the airline (or their nominated courier service) to the IS's accommodation address will **not** be reimbursed. The maximum payable for reasonable emergency purchases of essential items of clothing or requisites is limited to **€250.00** per item, Pair or Set and **must** be substantiated by an original sales **receipt**.
- (9b): There is **no** Baggage Delay insurance cover for an **Inward (or Return) trip home to Cyprus**.
- (10): Cover for Loss or Damage to Baggage and Personal Effects is restricted only to "checked-in" items whilst in the care, custody and control of the airline or other Common Carrier (or their baggage-handling agents). Valuables, Money or Cash and important documents are **NOT** covered under this policy and **must never** be packed in Baggage that the IS **checks-in** at the airport, or other departure zones. These **must** be kept with the IS at **all** times during their trip as hand-luggage. If the IS is taking particularly valuable items on their trip, these **must** be insured under a separate insurance policy. Under **no** circumstances should Valuables, Money or Cash, Personal Effects or belongings ever be left **unattended**, or with persons **not** known to the IS, particularly at an airport, in a hotel or in any vehicles or any public place.

- (11): Liaison with the airline or other Common Carrier to obtain essential documents to support a claim, is the sole responsibility of the **IS** and **not HW** or **Bank of Cyprus**. Expenses **only** of a personal convenience to an **IS** are **not** covered, such as the purchase of surplus clothing and toiletries and (and missed tutorials and/or examinations).
- (12): At the departure zone or point of entry or exit, should a booked flight departure (from the intended time as specified on the ticket to travel of the **IP**) be delayed for more than **12 (twelve) Hours**, the **IS** **must** obtain a report from the airline or Common Carrier that states the duration and reason for the delay. There is **no** cover for delays in arrival times for **any** reason (including re-routing and/or direct, successive or cumulative delays in arrival times).
- (13): Should the **IP** take part in certain sports or certain **winter sports**, or activities where there is a high risk of sustaining an Injury, or hiring or driving a two-wheeled motor vehicle or *quad-bike* over **50cc** and/or where a crash-helmet is **not** worn or the rider does **not** have the appropriate driving licence, the **IS** **will not** be covered under the terms and conditions of this Insurance.
- (14): Wherever at all possible, any reasonable expenses or emergency purchases should be billed to an **American Express** and/or **Bank of Cyprus Card** account. The **parent of the IS** **must** ensure that the tour operator, travel agent or other merchant that provides services for ticketing to **travel** processes **all** the payment(s) booked to the **Card** issued by the **Bank of Cyprus Public Company Limited**, before the **trip** of the **IS** commences. The **Card** which is used to pay for the **IS** to **travel** must be embossed with the name of a **parent** of the **IS**.
- (15): **All benefits for an IS will be invalidated if any trip abroad is less than 45 (forty-five) and exceeds more than 365 (three hundred and sixty five) days. There is no cover should the IS take a vacation elsewhere and/or to take any multi-leg trips away from their studies overseas, other than to their normal place of permanent residence in Cyprus.**
- (16): **Deductible** is the first part of each and every loss or claim for which the **IS** is responsible for and which is **not** recoverable under this Insurance.
- (17): For **travel** to an **E.U.** country, the **IS** should collect a European Union reciprocal health agreement, or an **EHIC** (European Health Insurance Card). If the **IS** needs urgent treatment, the **EHIC** should be presented at the time of Hospitalisation or Clinic admission, as it may save the **IS** from paying the **Deductible of €500.00** (as described above).
- (18): If the **IS** is **denied boarding** or if their flight is **cancelled** or **delayed** for at least **2 (two) Hours**, the **IS** **must** ask at the **check-in** counter, or the boarding gate, for the text stating their rights, particularly with regard to compensation and assistance from the airline (under Regulation (EC) No. **261/2004** Article 14(1) [of the **European Commission's Air Passenger Rights**] and/or Regulation (EC) No. 889/2002 of the European Parliament and the Council of 13<sup>th</sup> May 2002.
- (19): This Insurance does **not** cover bankruptcy, liquidation, financial failure or financial problems of **any** party on whom the **trip** depends, or disinclination to **travel** by the **IS**.
- (20): **Kindly note that this is only a Summary of the Insurance cover and for more detailed information on the terms, exclusions and conditions of this Insurance, please refer to HW on 24 022713 or 24 030354. If you have any doubt as to whether or not you should make a claim, you should first telephone HW for further advice. Failure to give notice of claim within 25 (twenty-five) days from the date of the incident will result in a rejection of your claim. The Insurers will only pay claims that are completely substantiated and evidenced in the manner requested. Please note that the Travel Insurance Master Certificate is held and can be inspected at the offices of General Insurance of Cyprus, 2-4 Themistoklis Dervis, CY-1511 Nicosia, Cyprus.**

