Documents	Students	Employees
Passport	✓	✓
Residence Permit /ARC or Receipt for Renewal of the ARC / Entry Permit or Visa	✓	✓
*Proof of address (Utility Bill up to 6 months **e.g**. Electricity bill, Waterboard bill **or** original rental agreement with all signatures verified by a Certified Officer)*		✓
*Proof of address (Utility Bill up to 6 months e.g. Electricity bill, Waterboard bill **or** original rental agreement witnessed by 2 Cypriots and all signatures verified by a Certified Officer)*	✓	
Clean Criminal Record document if single name on passport (name or surname only)	✓	✓
University/College certificate of registration	✓	
*Copy of Employment Contract (**if applicable**)*	✓	✓

All documents should be clear and of a good quality. If any document is missing or is of poor quality, then the Bank would not be able to proceed with your application.

When your Account Opening Forms have been prepared, an appointment will be set up for the signing of the documents and you will be informed via email to visit the branch. All original supporting documents should be presented by you on your appointment.